PARENTS IN PARTNERSHIP POLICY

AIM

In order to fully support children, The Lodge Day Nursery believes in a comprehensive parent partnership and uses a variety of methods to develop this. Our aim is to support parents as their children's first and most important educators by involving them in their children's education and in the full life of the setting. We also aim to support parents in their own continuing education and personal development. We will:

- Welcome all parents into the nursery at any time
- Generate confidence and encourage parents to trust their own instincts and judgement regarding their own child
- Welcome the contributions of parents
- Ensure that all parents have opportunities to contribute from their own skills, knowledge and interest to the activities of the nursery
- Ensure that all new parents are aware of the nursery's policies and procedures. A parent prospectus is provided
- Maintain regular contact with parents to help us to build a secure and beneficial working relationship for their children
- Inform parents about nursery activities and events through newsletters and emails
- Operate a key person system involving parents for open discussions and information sharing regarding nursery and home circumstances, and individual needs
- Respect the family's religious and cultural backgrounds and to accommodate any special requirements wherever possible and practical to do so
- Inform parents on a regular basis about their child's progress and involve them in the shared record keeping about their child through daily feedback, EYLog, parents evening and stay and play sessions

Parents are asked to complete an 'Additional Information Pack' before starting at the setting, with an up to date photo which will be used for the child's peg, birthday board etc. This provides the key person and all staff with necessary information for us to have a full picture of the family, the child, their lifestyle and routine as a whole. We may also ask for further photographs to use within the child's 'All About Me' booklet. These photographs are kept on premises and made into individual booklets for the children to have in their book area within the room. The information in their 'Additional Information Pack" can provide a valuable starting place for staff when planning activities for the children as they start at nursery. Parents /carers have an opportunity to write comments/questions etc, for their child's key person to read and reply as well as using the daily diary on the EYLog.

EYLog is the system we use to create each child's individual learning journey. EYLog is compliant with the Early Years Foundation Stage (EYFS) framework (Statutory framework for the early years foundation stage 2021) and enables us to create a comprehensive EYFS profile for each child, with observations and next steps. Parents can login and access their child's learning journey at any time to view the observations recorded. The parents/carers can add comments and interact with the key person, staff and management in real-time about these observations. EYLog also makes it possible for parents to contribute their

observations at home, making the learning journey even more comprehensive and enabling a 360 degree view of the child's development.

Each room prepares a medium term planning theme which is undertaken on a weekly basis to enhance children's experiences alongside the nursery's continuous provision. Ensuring all areas of learning are met daily to support necessary learning goals. Wall displays are updated regularly with new work and form a very important part of the nursery's daily routine.

There is a parent's area in reception, which has a variety of information; booklets/leaflets, newsletters, our prospectus, for visitors and parents/carers to look through. Should any parent require a copy of any information, they may ask at reception. Our Ofsted registration certificate and Food Hygiene Rating of 5, is displayed within this area for all parents to see. The Lodge Day Nursery keeps parents informed on a regular basis via newsletters, open days, parents evenings, daily feedback through EYLog, emails and telephone.